

Allergy & Asthma Specialists, PC

Cancellation and Referral Policy

CANCELLATIONS

If you are unable to keep a scheduled appointment, the appointment must be cancelled 48 hours prior to appointment time. When you do not keep your appointment or cancel your appointment with less than 48 hours notice, you use a time slot that could have gone to another patient in need. Failure to do so may result in a \$50 no show fee. Please call our main office at 978-256-4531 to cancel or reschedule an appointment or to ask any general office questions.

REFERRALS

All referrals and insurance cards must be received in our office at the time of your visit. Your options without these are as follows:

- Reschedule your appointment.
- Sign a self referral form and pay for your visit.

NON-EMERGENCY TREATMENT WILL BE DENIED IF:

- A minor under eighteen is unaccompanied by an adult.
- A "referral" is not obtainable when required by a patient's insurance.
- A patient has been delinquent on back payments and/or the account has been sent to our "Collection" agent.
- A patient has missed more than three previous appointments and has been advised of denied another appointment.